



# Executive Committee Meeting Minutes

Lee County, Illinois

Mar 14, 2024 at 11:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

## I. Call to Order

Meeting was called to order at 11:00 a.m., by Chair Bob Olson.

## II. Committee Member Roll Call: Chair Bob Olson, Vice Chair Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Jim Schielein, Tom Wilson

Bob Olson, Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Tom Wilson, and Mike Book all attended in person.

Also present: Dean Freil, Keane Hudson, and Nancy Naylor (Board Members), Charley Boonstra (State's Attorney), Jeremy Englund (Administrator), Greg Gates (LOTS), Alice Henkel (Zoning Administrator), Jeff Hilden (Facilities Director), Nancy Petersen (County Clerk and Recorder), Paul Rudolphi (Treasurer), Clay Whalen (Sheriff), and Becky Brenner (Board Secretary) all attended in person.

### Discussion during roll call:

- Alice Henkel explained that during the hearing for Steward Creek Solar the use of battery energy storage was questioned because the County is currently under a moratorium for battery energy storage. Alice wanted to make sure that all the Board Members were aware that the moratorium was for stand-alone systems only. Last year when the state introduced their new citing standards for wind and solar, they allowed for battery energy storage as an accessory to a wind or solar project.
- Paul Rudolphi reported that the remodel in his office had been completed. Tom Wilson and the Maintenance team had done a great job.
- Nancy Petersen wanted to remind everyone to get out and vote.

## III. Public Attendees

Attorney Rob LaSage attended the meeting to answer any questions the committee had regarding the LOTS/RMTD Asset Transfer Agreement topic on the agenda. Scott Remer and William Hantzmon (Steward Creek Solar, LLC), both attended in person to answer any questions the Board Members might have regarding petition 23-P-1617. Petition 23-P-1617 was motioned to the Executive Committee during the County Services Committee Meeting.

## IV. Approval of the Minutes from the Previous Meeting - (February 15, 2024)

Minutes from the February 15, 2024, Executive Committee Meeting were approved as presented with modification.

## V. Reports from Committee Chairs

All committee chairs took the opportunity to report items discussed and motioned forward during their committee meeting.

VI. Administrator Report

Jeremy Englund reported the following information:

- The County had received notification that the DCEO Tuckpointing Grant was approved for \$245,098.14.
- He updated the committee on the Broadband Breakthrough Initiative. The Committee had met virtually on March 6th and would be meeting again on March 13th. The committee is currently working on a Countywide Survey that will allow residents to participate in expressing their needs for the service.
- Congressman LaHood visited the County on February 27th. He thanked the Congressman and the Board Members that participated in the meeting that day.
- For the time being, he would be taking over the County's insurance administrative duties while some internal changes were made.
- The County will be hiring AAIMEA for assistance with human resource compliance at the cost of \$4,000. The cost is within the budget.

VII. Old Business - None

There were no topics under Old Business.

VIII. New Business

A. *LOTS/RMTD Asset Transfer Agreement*

**Motion** to move the LOTS/RMTD Asset Transfer Agreement to the March County Board agenda. **Moved** by Tom Kitson. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.

B. *\*\* Discussion Topic Only - was not on the posted agenda - New Squad Purchase BAR Form*

Clay Whalen explained that the Sheriff's Office had recently been in negotiations for a contract with the Villages of Ashton and Franklin Grove to provide law enforcement services. Ashton had not had a police officer in almost three years while Franklin Grove's police officer retired several months ago. It was agreed that Lee County would provide each village with 20 hours of law enforcement services, and the two villages would split costs. As part of the cost for these services, the villages agreed to pay \$48,000 for the cost of a new squad car over a 4-year rotation. Schimmer Ford has provided the Sheriff's Office squad cars over the last several years, and they typically take several months to arrive after the order is placed. There is currently a new squad that is available for purchase on the lot of Schimmer Ford that would immediately fulfill the need for an additional squad.

C. *\*\* Discussion Topic Only- was not on the posted agenda - Revisions to the Zoning and Building Permit Fees Resolution*

Alice Henkel walked the committee through a board action request that was overlooked when compiling the agenda. The item could not be acted on since it was not on the agenda. The request included the following revisions to the current building permit form:

- The need for filling out a floodplain permit in addition to the Lee County permit for anyone intending to build in an area located in the floodplain
- The addition of a field for the maximum height of a structure
- Permit fees for transmission line poles
- Permit fees for energy storage

IX. Appointment(s)

A. *John Beverage Reappointment to the Housing Authority*

**Motion** to move the Resolution Reappointing John Beveridge to the Housing Authority to the March County Board agenda? **Moved** by Tom Kitson. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.

X. Raffle Report(s) -

A. *Walton Fest Raffle Report for February*

B. *Walton Fest Raffle Report for March*

C. *Farming Heritage Raffle Report*

D. *Rosbrook Community Raffle Report*

**Motion** to put the February Walton Fest, March Walton Fest, Farming Heritage, and Rosbrook Community Raffle Reports on file with the County? **Moved** by Jack Skrogstad. **Second** by Mike Koppien. **Motion** passed unanimously by voice vote.

XI. Review of Per Diem Report for County Board Approval - February Meetings for April Payout

This is for information only. No changes to the report were requested.

XII. Executive Session

There was no request for an Executive Session.

XIII. March 21, 2024, County Board Agenda Items

A. Call to Order

B. Pledge of Allegiance

C. Invocation

D. Roll Call

E. Board Chair Announcements

1. Shelley Dallas 25 Year Acknowledgement

F. Approval of Board Minutes: February 22, 2024, County Board Meeting

G. Joseph E. Meyer Resolutions -

H. Zoning and Planning

1. Petitions Going To the Zoning Board of Appeals: 1 Petition

a. Petition No. 24-P-1623 by Petitioner Irish Eyes Farms, LLC, regarding PINs 16-01-13-100-001 and 16-01-14-200-003, located in Palmyra Township.

2. Petitions Going To the Planning Commission: 1 Petition

a. 1. Petition No. 24-P-75 by Lee County Zoning Office for Text Amendments.

3. Petitions Coming From the Zoning Board of Appeals: - 1 Petition
  - a. 1. Petition No. 23-P-1617 by Steward Creek Solar, LLC. PIN# on attached petition.
  - b. Petition 23-P-1617 Resolution
4. Petitions Coming From the Planning Commission: - None
- I. Administrator Monthly Update and Board Member Comments
- J. Public Comments:
- K. County Organization Presentations/Updates
- L. Reports of Committee
- M. Unfinished Business -
  1. Ordinance Amending Administrative Impound Fee - (held over from February)
- N. New Business
  1. Appropriation Resolution for County Matching Funds
  2. Resolution Establishing a Class II Truck Route
  3. Joint Funding Agreement for State Participation
  4. Certificate of Authority
  5. LOTS/RMTD Asset Transfer Agreement
    - \*\*6. New Squad Car Purchase was added to the March County Board agenda.*
    - \*\*7. Revisions to the Zoning and Building Permit Fees Resolution was added to the March County Board agenda.*
- O. Appointments -
  1. John Beverage Reappointment to the Housing Authority
- P. Executive Session
- Q. Approval of County Officer's Reports/Quarterly Treasurer's Report
- R. Roll Call Approval of Monthly Revenue Reports, Claims Paid, Claims Paid in Vacation, and Payroll Paid.
- S. Approval of Board Member Mileage and Per Diem
- T. Adjournment - County Board Meeting Agenda

XIV. Motion to Approve the Proposed County Board Agenda

**Motion** to approve the Proposed County Board Agenda. **Moved** by Tom Wilson. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

XV. Adjournment - Executive Committee Meeting

**Motion** to adjourn at 11:29 a.m. **Moved** by Mike Koppien. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

The next Executive Committee Meeting is scheduled for  
11:00 a.m., on Thursday, April 11, 2024

Respectfully submitted by:  
Becky Brenner – Board Secretary